

West Devon Overview and Scrutiny (External) Committee



West Devon
Borough
Council

Title:	Agenda										
Date:	Tuesday, 11th October, 2016										
Time:	2.00 pm										
Venue:	Chamber - Kilworthy Park										
Full Members:	<p style="text-align: center;">Chairman Cllr Sellis Vice Chairman Cllr Cloke</p> <p><i>Members:</i></p> <table style="margin-left: auto; margin-right: auto;"> <tr> <td>Cllr Ball</td> <td>Cllr Roberts</td> </tr> <tr> <td>Cllr Cheadle</td> <td>Cllr Sheldon</td> </tr> <tr> <td>Cllr Jory</td> <td>Cllr Stephens</td> </tr> <tr> <td>Cllr Leech</td> <td>Cllr Watts</td> </tr> <tr> <td>Cllr Pearce</td> <td></td> </tr> </table>	Cllr Ball	Cllr Roberts	Cllr Cheadle	Cllr Sheldon	Cllr Jory	Cllr Stephens	Cllr Leech	Cllr Watts	Cllr Pearce	
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Cllr Leech	Cllr Watts										
Cllr Pearce											
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.										
Committee administrator:											

1. Apologies for Absence

2. Confirmation of Minutes

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3. Declarations of Interest

Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda, then please contact the Monitoring Officer in advance of the meeting.

4. Items Requiring Urgent Attention

To consider those items which, in the opinion of the Chairman, should be considered by the Meeting as matters of urgency

5. Public Forum

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A period of up to 15 minutes is available to deal with issues raised by the public.

6. Hub Committee Forward Plan

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If any Member seeks further clarity, or wishes to raise issues regarding any future Hub Committee agenda item, please contact Member Services before **12 noon on Friday, 7 October 2016** to ensure that the lead officer(s) are aware of this request in advance of the meeting.

7. Police and Crime Commissioner to attend (Alison Hernandez)

8. Community Safety Partnership

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9. Tavistock Townscape Heritage Initiative - Briefing Note

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10. Joint Local Plan Update - Standing Agenda Item

11. Task and Finish Group Updates:

(a) DCH Rent Review

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12. Committee Decisions Log

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13. Annual Work Programme 2016/17

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Agenda Item 2

At a Special Meeting of the **OVERVIEW & SCRUTINY (EXTERNAL) COMMITTEE** held at the Council Chamber, Council Offices, Kilworthy Park, Drake Road, **TAVISTOCK** on **MONDAY** the **26th** day of **SEPTEMBER 2016** at **2.00 pm**.

Present:

Cllr D K A Sellis – Chairman	
Cllr K Ball	Cllr R Cheadle
Cllr N Jory	Cllr T G Pearce
Cllr A Roberts	Cllr B Stephens

Head of Paid Service
Environmental Health Community Of Practice
Lead
Specialist – Community Safety, Safeguarding
and Partnerships
Senior Specialist – Democratic Services

Also in Attendance: Cllrs R E Baldwin, M J R Benson, M Davies,
L Samuel, P R Sanders and J Yelland

***O&S(E) 21 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllrs D W Cloke, A F Leech, J Sheldon and L Watts.

***O&S(E) 22 CONFIRMATION OF MINUTES**

The minutes of the Meeting held on 2 August 2016 were confirmed and signed by the Chairman as a true and correct record.

***O&S(E) 23 DECLARATIONS OF INTEREST**

Members and officers were asked to declare any interests in the items of business to be considered during the course of this meeting, but there were none made.

***O&S(E) 24 PUBLIC FORUM**

The Chairman informed that since the issue that had been raised by Mr Kevin Eady at the previous Committee meeting had not been addressed at that time (Minute *O&S(E) 14 refers), it had been deferred for consideration at this meeting (as below).

Issue raised by Mr Kevin Eady:

“The out-of-hours GP clinic at Tavistock hospital is to cease from the 1st October 2016. This decision was taken in such a way that practically no-one in Tavistock knew about it before the decision was announced. Even the announcement was easy to miss. None of the GP surgeries in Tavistock, Yelverton, Bere Alston and Lifton were directly consulted by the CCG. Nor were the trades unions of the workforce involved.”

The staff discovered their intended redundancy on-line, not even in a face-to-face meeting with anybody. The general public were, and most still are, completely unaware of what was being proposed.

Similar proposals are being rolled out across Devon, in Okehampton, Bideford, Tiverton, Honiton and elsewhere. This is all being carried out with the same degree of secrecy and subterfuge. The pretence may be that of increased efficiency and streamlined services, but we all know that the underlying reason is simply lack of funding from central government. The reality will be that many patients will either present themselves for treatment later than they should, fail to present at all, have great difficulty in attending clinics in either Okehampton or Plymouth, or may find the cost prohibitive or punitive. The knock-on adverse health effects are impossible to quantify accurately, but can be imagined.

The NEW CCG may think it has followed the letter of the law in terms of consultation, but a quick stroll through Tavistock talking to passers-by would soon convince you that any supposed consultation was complete sham. Or maybe it was merely overlooked by busy people.

Is there any justification for the way in which these decisions have been arrived at, for the lack of accountability and for the underhand nature of the decision-making process?"

Having read his question, Mr Eady proceeded to inform that he had organised a petition that had seen 1,500 signatories put their name to it urging for the out of hours clinic to be retained. The petition had been submitted to the Northern, Eastern and Western (NEW) Devon Clinical Commissioning Group (CCG) and, at the time of this meeting, he was still awaiting a response.

At this point, the Chairman informed that Ms Elaine Fitzsimmons (Associate: Northern Locality, NEW Devon CCG) and Mr Jerry Clough (Chief Operating Officer, NEW Devon CCG) were in attendance at this meeting in accordance with agenda item 7 below (Minute *O&S(E) 26 below refers). As a consequence, it was the Chairman's intention for these issues to be raised under agenda item 7 and, at that point of the meeting, she would enable Mr Eady a further opportunity to address the Committee.

***O&S(E) 25 HUB COMMITTEE FORWARD PLAN**

The most recent (published August 2016) Hub Committee Forward Plan was presented for consideration. Whilst not directly linked to the Forward Plan, the Head of Paid Service informed the Committee of the intention for a Special Council meeting to be convened on 26 January 2017 to consider an agenda item relating to the Joint Local Plan.

***O&S(E) 26 NEW DEVON CCG REPRESENTATIVES**

As highlighted in the Public Forum session (Minute *O&S(E) 24 above refers), Ms Fitzsimmons and Mr Clough were in attendance at this meeting to address the Committee and respond to Member questions.

In her introduction, the Chairman informed of her intention to divide this agenda item into two separate discussions. The first item would be led by Ms Fitzsimmons and would relate to the out of hours and 111 services and the second item would be introduced by Mr Clough and would specifically focus on the CCG's Sustainability Transformation Programme

(a) The Out Of Hours and 111 Services

In her address, Ms Fitzsimmons raised the following points:-

- The 111 telephony service had been introduced with the ability of being able to offer a range of services (e.g. from calling an ambulance on behalf of the patient to offering self-care advice) whilst streamlining and simplifying the system;
- The Devon Doctors service had been commissioned to work in partnership with a national organisation called 'Vocare' who would provide the 111 service. Whilst the two services were working together in partnership, Ms Fitzsimmons acknowledged that there were still further improvements that could be made in this respect;
- Specifically regarding the out of hours service, approximately 60% of the contacts made were resolved through an initial telephone consultation. In the remaining instances, the Committee was informed that the GP would determine (when speaking to the patient) whether or not they believed that they would need to complete their consultation with a face to face assessment;
- Assurances were given to Members that, from the perspective of the patient, they would see no difference to the out of hours service;
- It was felt that the 111 service would result in improvements by way of advice still being given to patients whilst there would be additional Doctors and nurses involved in the process, who would be available to provide and offer faster solutions;
- Whilst there was a perception that the changes had been implemented to save money, it was in fact confirmed that the contract value was the same as before;
- The development of an integrated 111 and out of hours service was attempting to reduce the confusion around the urgent care model;
- There was now clarity around the specification for the out of hours service. This specification had been developed with the involvement of Healthwatch, with 13 GPs and 6 volunteers involved in the process. Whilst there was representation from rural areas during this process, it was acknowledged that no individuals from the West Devon area were involved. One of the conclusions

- reached by Healthwatch was that a reasonable travel distance to access an out of hours service was 30 minutes by car;
- It was noted that Devon Doctors had won the bid to provide the service following a competitive dialogue process. In its submission, Devon Doctors had concluded that, due to the relatively close proximity to Derriford Hospital, it could withdraw the out of hours medical cover from Tavistock. In addition, there was also the potential for patients to use the provision in both Launceston and Okehampton;
 - With regard to the numbers using the Tavistock out of hours service, Members were advised that evidence suggested that, on average, less than one patient per evening was using the service during the week, with 7.3 patients utilising the service on a Saturday night and 6.6 patients on a Sunday night. As a consequence, the numbers who were impacted were not felt to be extensive and those in attendance were reminded that the Minor Injuries Unit would remain at Tavistock;
 - Having sought legal advice, the CCG had concluded that there was no need for a formal consultation exercise to have been undertaken prior to this decision being made;
 - It was confirmed that the CCG would monitor the changes closely and would make sure that other services were not adversely affected through these proposals;
 - With regard to future challenges, Ms Fitzsimmons recognised the importance of ongoing community engagement and the need to improve understanding and communications in relation to the differences between treatment centres and minor injuries units. Finally, Devon Doctors had recognised that, on this occasion, the organisation had not adequately considered the impact of the proposed changes on their own members of staff.

In the ensuing discussion, reference was made to:-

- (i) involving elected Members in the consultation process. A number of Members expressed their deep regret that Members had not been made aware of the proposals at an earlier stage. In reply, Ms Fitzsimmons accepted this point and confirmed that this had been a key lesson learned when reflecting upon this change in service provision;
- (ii) the assurances received, Some Members advised that they had been comforted in the address given by Ms Fitzsimmons and wished to thank her for her informative and honest comments;
- (iii) the 30 minute travel criteria. In recognising the very rural nature of West Devon and the fact that approximately 15-20% of residents did not have access to a car, Ms Fitzsimmons acknowledged that careful consideration would need to be given to these members of the community;

- (iv) the cost of taxi fares. Members were advised that, in instances where a resident could not afford an expensive taxi fare, a GP home visit was likely to be prompted;
- (v) the qualifications of Vocare staff. When questioned, Ms Fitzsimmons confirmed that Vocare was a national organisation, which was run to a high standard, with its pathways advisors being subject to an extensive training programme (and being regularly audited);
- (vi) the use of Devon Doctors. The Committee was advised that not all GPs were happy with the changes in service provision, however Devon Doctors had now been able to fill 95% of its GP's rotas. In addition, the main safeguard for dealing with the most vulnerable members of society was by using Devon Doctors, who knew the local community so well;
- (vii) the Minor Injuries Units in Tavistock and Okehampton. In reply to a question, Ms Fitzsimmons informed that the CCG recognised that these units remained an important part of the emergency care system across the West Devon area;
- (viii) the further views of Mr Eady. At her discretion, the Chairman allowed Mr Eady the opportunity to make further comments. In so doing, he stated that:
 - o the consultation exercise in this regard had been really poor;
 - o to ascertain the actual usage of the facility, there was a need to evaluate trends over a five year period;
 - o there was extensive future housing development proposed to be built in Tavistock; and
 - o on a normal day, it was often likely to take longer than 30 minutes to travel from Tavistock to Derriford.

(b) The Sustainability Transformation Programme

Following the press release during the evening of 21 September 2016 regarding the potential loss of 16 beds at the Okehampton Hospital, Mr Clough proceeded to highlight that:

- the CCG Governing Body was to determine whether or not to embark on a consultation exercise in this respect on Wednesday, 28 September 2016. The consultation would relate to future care provision in the Eastern locality of Devon and could result in a reduction of inpatient beds at some locations;

- the proposals were part of the 'Success Regime: Case for Change' that was published in February 2016. It was noted that the document aimed to improve health and care services for patients in response to the financial challenges that the local health and care system faced;
- subject to the outcome of the meeting on Wednesday, 28 September 2016, it was currently being recommended that four options would be presented for consultation, with the document indicating one of these as a preferred option. In terms of the format of the consultation exercise, Mr Clough advised that it was being recommended that it would run for 13 weeks from Friday, 7 October 2016, with a number of roadshows and public events being held during this period.

In discussion, the following points were raised:

- (i) A number of Members expressed their deep concerns that the potential options did not currently include the retention of the beds at Okehampton Hospital as an option. Retention of the beds at Okehampton Hospital was felt to be critical for reasons including:
 - o there being no provision to the west of Exeter in the current range of options;
 - o the proposals not being developed by anyone who appreciated the local geography of the area;
 - o the extent of future development proposed in the Okehampton area and the current medical provision in the town already being under pressure;
 - o the level of local opposition that was already apparent to this proposal.

In light of the depth of feeling raised, Mr Clough gave an assurance that he would report these concerns to the meeting of the Governing Body on Wednesday, 28 September 2016.

- (ii) In this instance, the Committee again reiterated that it would have been useful for local Members to have been made aware of these proposals before they had appeared in the local press and media;
- (iii) There was an acceptance of the need to improve collaborative working between all relevant stakeholders and across the different CCG areas;
- (iv) It was noted that the new model of care promoted greater care at home rather than patients remaining in community hospital beds;

- (v) Out of courtesy to the CCG, the Leader of Council advised that a formal motion had been submitted for the upcoming Council meeting (to be held on 4 October) that was calling for the CCG to include the retention of the 16 beds as an additional option during the consultation exercise. Furthermore, it was his expectation that this motion would be supported by the Council.

In concluding the agenda item, the Chairman thanked Ms Fitzsimmons and Mr Clough for their attendance and responses to Member questions. On behalf of the Committee, the Chairman also requested that the Committee receive a further update from CCG representatives at its meeting on 7 March 2017.

O&S(E) 27 CONCLUSIONS OF THE PARTNERSHIP TASK AND FINISH GROUP ON SUBMITTED BUSINESS PLANS FROM THE WEST DEVON CITIZENS ADVICE BUREAU AND COUNCIL FOR VOLUNTARY SERVICE

The Chairman of the Partnership Task and Finish Group introduced this item and made specific reference to the extensive and comprehensive business plans that had been received by both the Citizens Advice Bureau and the Council for Voluntary Service.

In particular, the Chairman highlighted evidence in both business plans that illustrated the extent of the value for money that the Council was obtaining from these partnerships. It was therefore his strong recommendation to the Committee that the levels of funding allocated by the Council to both partners for 2017/18 should be retained at the same level as they were for 2016/17.

In the ensuing debate, reference was made to:-

- (a) the submitted business plans. In wishing to thank both partners, a number of Members echoed the view that the business plans had provided an insight into the work that they undertook;
- (b) working more closely together. Officers advised that there was a recognition that, in certain instances, there was an identified duplication of work that was being undertaken by the Council and both partners. As a result, all parties were committed to working more closely together in the future in an attempt to reduce this duplication.

It was then

RECOMMENDED

That the Hub Committee **RECOMMEND** to Council that the funding allocated by the Council to the CAB and CVS for 2017/18 should be retained at the same level as it was for 2016/17 (£32,900 and £8,500 respectively).

***O&S(E) 28 COMMITTEE DECISIONS LOG**

The latest version of the Committee decisions log was presented to the meeting.

With no debate or questions being raised on the log, it was then:

RESOLVED

That the published Decisions Log be noted.

***O&S(E) 29 DRAFT ANNUAL WORK PROGRAMME**

The Committee considered its draft 2016/17 Work Programme and made reference to the following comments, additions and amendments:-

Following the discussions under agenda item 7 (Minute O&S(E) 26 above refers), the Chairman reminded the Committee that a progress update had now been requested from the CCG and Devon Doctors at the meeting on 7 March 2017.

(The meeting terminated at 4.10 pm)

Chairman

PUBLIC FORUM PROCEDURES

(a) General

Members of the public may raise issues and ask questions at meetings of the Overview and Scrutiny Committee. This session will last for up to fifteen minutes at the beginning of each meeting, with any individual speaker having a maximum of three minutes to address the Committee.

(b) Notice of Questions

An issue or question may only be raised by a member of the public provided that they have given written notice (which may be by electronic mail) to Darryl White (darryl.white@swdevon.gov.uk) by 5.00pm on the Thursday, prior to the relevant meeting.

(c) Scope of Questions

An issue may be rejected by the Monitoring Officer if:

- it relates to a matter within the functions of the Planning and Licensing Committee;
- it is not about a matter for which the local authority has a responsibility or which affects the district;
- it is offensive, frivolous or defamatory;
- it is substantially the same as a question which has previously been put in the past six months; or
- it requires the disclosure of confidential or exempt information.

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WEST DEVON BOROUGH COUNCIL: HUB COMMITTEE FORWARD PLAN

This is the provisional forward plan for the six months starting October 2016. It provides an indicative date for matters to be considered by the Hub Committee. Where possible, the Hub Committee will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Hub Committee and all councillors, the public and other stakeholders. It will also assist the Council's Overview and Scrutiny Committees in planning their contribution to policy development and holding the Hub Committee to account.

The Plan is published in hard copy and on the Council's website (www.westdevon.gov.uk)

Members of the public are welcome to attend all meetings of the Hub Committee, which are normally held at Kilworthy Park, Tavistock, and normally start at 2.00 pm.

If advance notice has been given, questions can be put to the Hub Committee at the beginning of the meeting.

The Hub Committee consists of nine Councillors. Each has responsibility for a particular area of the Council's work.

Cllr Sanders – Leader

Cllr Baldwin – Deputy Leader

Cllr Sampson – Lead Member for Commercial Services and Contracts

Cllr Moody – Lead Member for Customer First

Cllr Oxborough – Lead Member for Economy

Cllr Benson – Lead Member for Environment

Cllr Samuel – Lead Member for Health and Wellbeing

Cllr Edmonds - Lead Member for Resources and Performance

Cllr Parker – Lead Member for Our Plan and Strategic Housing

Further information on the workings of the Hub Committee, including latest information on agenda items, can be obtained by contacting the Member Services Section on 01822 813662 or by e-mail to member.services@westdevon.gov.uk

All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated for the reasons shown

DECISIONS TO BE TAKEN BY THE HUB COMMITTEE

Service	Title of Report and summary	Lead Officer and Member	Relevant Scrutiny Cttee	Decision maker	Anticipated date of meeting
Support Services	Write Off Report Q1 and Q2 2016/17	LB/Cllr Edmonds	Internal	Hub	1 November 2016
Customer First	Health and Safety Policy	IL/Cllr Samuel	Internal	Council	1 November 2016
Customer First	Future of Devon Building Control Partnership	DA/Cllr Baldwin	External	Council	1 November 2016
Strategy and Commissioning	Income Options From Housing	DA/Cllr Baldwin	Internal	Council	1 November 2016
Strategy and Commissioning/Customer First	Draft Policy on Flying Drones from Public Open Space	LC&CB/Cllr Sanders	Internal	Council	1 November 2016
Customer First	Council Tax Reduction Scheme	IB/Cllr Samuel	Internal	Council	1 November 2016
Strategy and Commissioning	Joint Local Plan	TJ/Cllr Parker	External	Council	1 November 2016
Support Services	ICT Strategy	MW/Cllr Edmonds	Internal	Council	1 November 2016
Support Services	Revenue Budget Monitoring to Sept 2016 (six monthly position)	LB/Cllr Edmonds	Internal	Hub Committee	1 November 2016
Support Services	Capital Budget Monitoring to Sept 2016 (six monthly position)	LB/Cllr Edmonds	Internal	Hub Committee	1 November 2016
Customer First	Devon Home Choice & Allocations Policy	IB/Cllr Samuel	External	Council	29 November 2016
Customer First	Homelessness Strategy	IB/Cllr Samuel	Internal	Council	29 November 2016
Strategy and Commissioning	Devolution	SJ/Cllr Sanders	External	Council	29 November 2016
Support Services	Draft Revenue Budget and Capital Programme Proposals for 2017/18	LB/Cllr Sanders	Internal	Hub	29 November 2016
Support Services	Revenue Budget and Capital Programme Proposals for	LB/Cllr	Internal	Council	24 January

	2017/18	Sanders			2017
SLT	Local Authority Controlled Company – Final decision	SJ/Cllr Sanders	Internal	Council	28 Feb 2017
Customer First	Housing Benefit Risk Based Verification Policy	IB/Cllr Samuel	Internal	Council	28 Feb 2017
Customer First	Approval of Homelessness Strategy	IB/Cllr Samuel	Internal	Council	28 Feb 2017

*** Exempt Item (This means information contained in the report is not available to members of the public)**

SJ – Steve Jordan – Executive Director Strategy and Commissioning and Head of Paid Service

SH – Sophie Hosking – Executive Director Service Delivery and Commercial Development

LB – Lisa Buckle – Finance COP Lead and s151 Officer

CBowen – Catherine Bowen – Monitoring Officer

HD – Helen Dobby – Group Manager Commercial Services

DA – Darren Arulvasagam – Group Manager Business Development

SM – Steve Mullineaux – Group Manager Support Services

SLT – Senior Leadership Team

CB – Chris Brook – COP Lead Assets

IB – Isabel Blake – COP Lead Housing, Revenues and Benefits

JS – Jane Savage – Lead Specialist Waste Strategy

LC – Lesley Crocker – COP Lead Communications

IL – Ian Luscombe – COP Lead Environmental Health



Agenda Item 8

Report to: **West Devon Overview and Scrutiny
(External) Committee**

Date: **11 October 2016**

Title: **COMMUNITY SAFETY PARTNERSHIP**

Portfolio Area: **Customer First**

Wards Affected: **All**

Relevant Scrutiny Committee: N/A

Urgent Decision: **N** Approval and clearance obtained: **Y / N**

Date next steps can be taken:
(e.g. referral on of recommendation or
implementation of substantive decision)

Author: **Rebecca Hewitt** Role: **Senior Community Safety
Officer, South Devon and
Dartmoor Community
Safety Partnership**

Contact: **01626 215873**
Rebecca.hewitt@teignbridge.gov.uk

RECOMMENDATIONS

- 1. That Members note the report**
- 2. That Members identify any issues to be raised at the next Community Safety Partnership meeting**

1. Executive summary

The purpose of this report is to provide Members with the opportunity to scrutinise the work of the Community Safety Partnership (CSP) as defined by Sections 19 and 20 of the Police and Justice Act 2006 and the Crime and Disorder (Overview & Scrutiny) Regulations 2009.

2. Background

South Devon and Dartmoor CSP operates across Teignbridge, South Hams and West Devon and is a statutory partnership.

3. Outcomes/outputs

The CSP is intelligence led and delivers in the context of the Devon Strategic Assessment and also the Police and Crime Plan that is owned by the Police and Crime Commissioner. The CSP is focussing on the most vulnerable within our community who are affected by crime and ASB. The CSP works collaboratively across Devon to tackle issues such as child sexual exploitation, modern slavery, drug misuse, prejudice related crime, preventing violent extremism and domestic violence and abuse.

In 2015/16 the CSP received a £20,000 grant of Safer Communities funding from the PCC via the Safer Devon Partnership. For 2016/17 this grant will be for £19,000.

KEY ACHIEVEMENTS

Achievements across South Devon and Dartmoor

- Vulnerability events – more than 140 attendees over two events which included inputs on CSE, DVA, Immigration, Veterans, Alcohol and Modern Slavery with very positive evaluations provided.
- DVA Survivors – 20 Carbon Monoxide detectors were sourced and 110 alarms purchased for distribution via the MARAC process and Fire Home Safety checks
- Veterans – Following links made at the Vulnerability events, Veterans service has developed working links with both HMP Dartmoor and HMP Channings Wood.
- DVA Campaigns – Supported Devon wide campaigns by distributing resources to partners
- Sexting – workshops piloted within secondary schools to target at risk young people.
- New Psychoactive Substances – Three training sessions delivered in October and November
- Honest Truth – Charity continues to develop and is now delivering in 18 Counties of the UK. Paignton Zoo event saw 2,500 spoken to about road safety. Has received nearly 45,000 visits to the website and more than 3,000 road safety pledges
- Last Order alcohol theatre production – Delivery in Ivybridge, Kingsbridge, South Dartmoor Community College, Tavistock, Okehampton, Dawlish and Teignmouth
- Mental Health Bitesize training – four bitesize training sessions were delivered to delegates from a range of frontline agencies

- Mental Health toolkit – Supported development of the toolkit with promotion materials created and distributed to partner agencies
- Name that tag – Four posters showing prolific graffiti produced to identify perpetrators
- Phoenix delivery - Three Phoenix programmes were run for ASB perpetrators seeing 36 young people from Ivybridge, Newton Abbot and Tavistock address the behaviour and learn positive new skills
- Social Media – Account now established for the CSP with 418 Twitter followers and 88 Facebook likes
- Prevent – contributed to Devon delivery plan
- Understanding Islam training – 350 delegates attended the training
- Chelsea’s Choice – 2,300 year 8 students to see a theatre production and follow up workshops on child sexual exploitation
- CSE training sessions – 13 sessions delivered by Barnardo’s funded by the Devon Children Safeguarding Board, facilitated by the CSP with frontline staff from a wide range of agencies

Achievements in West Devon

- Facilitated training on safeguarding and child sexual exploitation to taxi drivers
- Okehampton Matters and Tavistock Matters meetings with Police and Members
- Chelsea’s Choice - 375 Year 8 students have seen a theatre production and follow up workshops on child sexual exploitation through work with Tavistock and Okehampton Colleges
- Phoenix project delivery – programme ran in West Devon with 12 students, this had excellent media coverage and the Mayor of West Devon attended the passing out parade.

Achievements in ASB

- An example to this multi-agency working occurred in Princetown. A female tenant of DCH allowed a younger male to move in with her. As a result incidents of low level ASB started to be reported. These incidents culminated in ‘The Siege of Princetown’ when the male climbed onto the roof of the property via the loft and held the Police at bay for several hours. After eventually being persuaded to come off the roof, he was arrested and charged. As a result a Criminal Behaviour Order was applied for. The CBO bans him from Princetown. The CBO was granted. At the same time DCH

took out an Injunction preventing their tenant from allowing the male to return to her property. This joint approach has been successful.

- DCH had received numerous complaints about an old unused dirt and partially burnt out caravan sitting on the driveway of a residents in Lamerton and over 20 black bin liners of rubbish. Despite many requests from DCH their tenant refused to engage. I visited the tenant and received assurances that the caravan would be removed. I arranged a special collection of the black bin liners. The tenant however failed to dispose of the caravan. It was decided that A Community Protection Notice should be issued. The tenant was written to informing her that if the caravan was not removed within a given period a Community Protection Notice (CPN) would be issued. She was warned of the potential penalty for breaching a CPN. As a result the caravan was removed and the issue of the CPN was not required.
- An application for Criminal Behaviour Order was made for a resident in South Zeal. The male who considers himself to be a 'Freeman' would harass and threaten West Devon Civil Enforcement Officers while they dealt with parking issued in Market Street Car Park in Okehampton. Following an incident in the car park where he assaulted a Police Officer and damaged Council property. Following his conviction he was given 2 Protection from harassment Orders preventing him from using the car park, or approaching either of the Civil Enforcement Officers. As a result it was decided not to proceed with the CBO application. As a result the male has not returned to the car park and that WDBC Enforcement Officer can carry out their roles without fear of harassment.

4. Options available and consideration of risk

The CSP has adopted an intelligence led approach and is directed by the findings of the Peninsula Strategic Assessment. Each year a workshop is held including representatives from statutory partners to review the Strategic Assessment and agree the projects for the following year. Spend of budgets relates to those priorities agreed annually. Due to the nature of the work it is essential that responses are also made to emerging issues and threats such as child sexual exploitation or metal theft.

5. Proposed Way Forward

The main considerations for members include –

- The Chief Constable of Devon and Cornwall Police has a mission statement to detect and prevent crime; protect the vulnerable and reduce crime. This will create a clear focus on safeguarding. This approach is mirrored in the priorities of the CSP.
- The CSP will continue to engage all statutory partners in the development of the Local Delivery Plan which sets out the work of the CSP directed by the Peninsula Strategic Assessment.

6. Implications

Implications	Relevant to proposals Y/N	Details and proposed measures to address						
Legal/Governance		<p>The CSP works under several sections of legislation including –</p> <p>Crime and Disorder Act 1998 Police Reform Act 2002 Anti-Social Behaviour Act 2003 Police and Justice Act 2006 Policing and Crime Act 2009 Section 9 of the Domestic Violence, Crime and Victims Act (2004). Anti-Social Behaviour , Crime & Policing Act 2014</p>						
Financial		<p>2015/6 income to the CSP included a £20,000 grant of Safer Communities funding from the PCC via the Safer Devon Partnership and contributions from agencies and income to support specific projects.</p> <p>West Devon Borough Council costs for 2015/16:</p> <table> <tr> <td>Officer time</td> <td style="text-align: right;">£25,000</td> </tr> <tr> <td>Support services (includes HE, Finance etc</td> <td style="text-align: right;">£13,437</td> </tr> <tr> <td>Total contribution</td> <td style="text-align: right;">£38,437</td> </tr> </table>	Officer time	£25,000	Support services (includes HE, Finance etc	£13,437	Total contribution	£38,437
Officer time	£25,000							
Support services (includes HE, Finance etc	£13,437							
Total contribution	£38,437							
Risk		The report is for information and as such there is no risk associated with decisions to set out.						
Comprehensive Impact Assessment Implications								

Equality and Diversity		The CSP addresses issues including hate crime and specific crimes relating to vulnerable members of the community such as distraction burglary.
Safeguarding		CSP staff engage in a number of safeguarding forums and promote effective safeguarding practice in their work. This links to internal Council safeguarding.
Community Safety, Crime and Disorder		The report details the many implications on Community Safety of West Devon engagement in the CSP.
Health, Safety and Wellbeing		The CSP works closely with public health and other partners on health and wellbeing issues including alcohol and licensing.
Other implications		

WEST DEVON BOROUGH COUNCIL

OVERVIEW & SCRUTINY COMMITTEE – 11th OCTOBER 2016

BRIEFING NOTE

TAVISTOCK TOWNSCAPE HERITAGE INITIATIVE

1. BACKGROUND

- 1.1 The Committee will be aware of the longstanding (approaching 10 years) commitment of the Borough and Town Councils to economic regeneration and the protection of heritage assets in Tavistock. The Town forms part of the UNESCO Mining World Heritage Site and includes a Conservation Area.
- 1.2 To take this commitment forward the Heritage Lottery Fund (HLF) sponsored Townscape Heritage Initiative (THI) Scheme was chosen in view of its purpose to, inter alia:-
- Bring new uses to, and sustain existing/bring new jobs to heritage buildings and the communities they serve;
 - Repair and regenerate the historic environment;
 - Provide enhancements to the public realm making the town a better place to live in, work and visit;
 - Provide information and education associated with historic buildings. In particular to increase local resilience through supporting and promoting the historic skills/crafts needed to keep such in good and authentic repair.
- 1.3 Efforts to develop a Scheme in the latter part of the last decade were unsuccessful. However, a later 'Stage 1' (preliminary) application promoted and led by the Borough Council¹, working closely with both the Tavistock Townscape Heritage Partnership² and the Town Council was successful.
- 1.4 Subsequently the Borough Council invited the Town Council to assume future co-ordination of the Scheme by way of accepting responsibility to be the accountable body for the Stage 2 (formal development) process and subsequent delivery, an application being successful in 2014³.

¹ For consideration by WDBC see also <http://www.westdevon.gov.uk/CHttpHandler.ashx?id=7817&p=0>

² A multi group partnership established and supported by the Borough Council comprising business, community, heritage and statutory interests.

³ <http://www.tavistock.gov.uk/your-council/council-initiatives/townscape-heritage-initiative>

- 1.5 In common with other THI Schemes funding from the HLF was dependent upon securing a proportion of local match funding. Such being added to the HLF contribution (in what is called the 'common fund'). This represents the 'pot' to which landowners can apply for monies toward the restoration or repair of eligible buildings. The rates for such contributions are set and the landowner is required to meet the balancing percentage. The terms of the scheme are strict, they are administered by the accountable body and overseen by HLF.
- 1.6 The contribution of HLF is in the order of £900,000 which, alongside landowner contributions, brings the overall Scheme value to approximately £2.1m. The three largest direct local contributors to the common fund were the Town Council with £300,000 over a five year period, Greater Dartmoor Leaf with £70,000 and West Devon Borough Council with £50,000 over a five year period. Other monies have been received by way of S106 obligations and Devon County Council. In addition, both the Borough Council and Town Council contributed the sum of £6,000 match funding toward development stage costs.
- 1.7 Particular requirements associated with the Scheme included the development of a Public Realm Strategy⁴ and revision by the local planning authority of the Tavistock Conservation Area Management Plan. Originally the Bank Square Car Park was included within the Public Realm Strategy with a view to regenerating the western part of the Town but this has since been withdrawn by the landowner. The three remaining areas are Guildhall Car Park, Market Street and Pannier Market surround.

2. THE CURRENT SITUATION

- 2.1 The HLF bid documents previously referred to indicate the range of components of the Scheme which can be broadly broken down into:-
- i) seeking to address the needs of Critical buildings (work which must be completed if the Scheme is to be considered a success) ,
 - ii) seeking to address the needs of Priority buildings (significant buildings deserving of attention),
 - iii) improvements to the Public Realm
 - iv) a range of Complementary Initiatives
 - v) improvements to the Conservation Area Management Plan and relevant planning framework⁵ .

⁴ <http://www.tavistock.gov.uk/your-council/council-initiatives/townscape-heritage-initiative>

⁵ By WDBC as the Local Planning Authority

- 2.2 The Scheme is now in the delivery phase and runs to 2019. It is managed by a Board which reports to the Accountable Body and comprises representatives of the Business and Community sectors, Town and Borough⁶ Councils. Grants are awarded via an independent grants panel⁷ and operation is monitored and overseen by HLF.
- 2.3 The Scheme is now in its first full year of delivery - work on the first critical building (Butchers Hall⁸) will be finishing in October 2016 and third party applications are being processed (one being already approved and expected to start in October).
- 2.4 Additionally to help the Scheme to succeed the Borough Council, in its capacity as Local Planning Authority, has also committed to the on-going review and development of the Conservation Area Management Plan and the associated range of possible options which could be taken to improve the way in which it is managed and maintained.
- 2.5 A copy of the 'Traffic Light' report showing progress to date is appended and the THI Project Manager will outline scheme progress in more detail at the meeting.

3. CONCLUSION

- 3.1 In the current economic environment THI Schemes represent one of the few cost effective strategic routes by which Local Authorities can leverage in significant investment to support and deliver new jobs, bring redundant or under utilised space back into use and improve the built heritage environment. By way of example a Borough Council cash contribution of £56,000 has leveraged £2.1m across public/private owned buildings, jobs, the public realm and skills⁹.
- 3.2 Such Schemes have an immediate impact as improvements are made. They are also accompanied by an equally (possibly more) important ongoing legacy of economic regeneration, jobs and heritage preservation together with improvements to heritage skills and the planning framework. THI's thereby serve to grow local capacity, community resilience, reinforce communities of place and

⁶ Represented by the Conservation Officer

⁷ On which Councillors J Moody and Mrs D Sellis serve

⁸ Which will bring approx 400square metres back into commercial/employment use in the Town Centre

⁹ In addition had Bank Square Public Realm continued in the scheme that contribution could have come close to being cost neutral.

enable those communities to better work within an environment of devolution and austerity.

**CARL HEARN
TOWN CLERK
SEPTEMBER 2016
TAVISTOCK TOWN COUNCIL**

Development Stage

Approved project details

Project Progress

Ref		Initial Meeting with PM	Pre-application submitted	Pre-application checklist	Architect selected	Contractor tendered	PP Obtained	Application Submitted	Project approved	Change Requested	Change approved (HLF)	Budget	TTHI Contribution	Status	Planned Start on site	Planned End Date	Actual Start Date	Actual End Date	Claimed to Date	% Claimed	Progress		
Critical Projects																							
C1	Butchers Hall	Y	Y	Y	Y					Y	Y	£ 339,682	£ 200,700	In progress	May-16	Oct-16					On target	Enveloping works well advanced - roof structure repaired and re-slatted, rainwater goods reinstated, clerestory windows restored and reinstated, louvres restored and glazed internally, masonry re-pointing in progress, paint colour confirmed as Brunswick green. First LEAF claim submitted and first THI claim under preparation.	
C2	Pannier Market											£ 502,460	£ 282,000	Not yet started	Mar-17							On target	Brief for professional consultants drafted and due to be published on the Cabinet Office's Contracts Finder portal in October.
Priority Projects																							
P1	2 Market Street - Ward & Chowen	Y	Y	Y								£ 87,685	£ 59,000	Not yet started	May-16	Jul-16					On target	A conditional Listed Building Consent (LBC) has been granted and the project has been developed almost to the point when a THI application could be prepared. It is envisaged that the application will be submitted on the basis of a QS-priced schedule prior to formal tendering.	
P2	3 Market Street - Bookstop	Y	Y	Y	Y							£ 33,187	£ 26,000	Not yet started	May-16							Under review	The owner is now contemplating the appointment of an alternative consultant from the approved list with a view to developing a THI application for consideration early in 2017.
P3	1 Church Lane	Y	Y	Y	Y							£ 148,456	£ 99,000	Not yet started	Mar-16		Oct-16	Feb-16				On target	All pre-requisite conditions have now been met and a contract for the site works is due to be let in w/c 3 Oct. Contract to be 20 weeks duration. A refined 10-year maintenance programme and evidence of a sinking fund will need to be approved prior to Practical Completion in order to trigger the last 10% of grant. First THI claim anticipated imminently to cover professional fees. THI PM to arrange for appropriate publicity to mark start of first third party project.
P4	81 West Street	Y										£ 93,016	£ 65,000	Not yet started	2017							On target	A meeting with the owner is due to take place on 28 September 2016.
P5	9 West Street - Ganges	N										£ 43,967	£ 32,000	Not yet started	2017								
P6	10 West Street	Y	Y	Y								£ 42,885	£ 31,000	Not yet started	May-16							On target	The professional consultants are currently exploring an appropriate specification for restoration of the bronze-framed shopfront, following which a LBC consent application will be submitted. It is anticipated that a THI application will be submitted later this year and that subject to approval the physical works will be undertaken in Spring 2017.
P7	6 King Street - Kebab Shop	N										£ 31,000	£ 31,000	Not yet started	2017								
P8	76 West Street	Y										£ 83,410	£ 61,000	Not yet started	2018							Significant issues	A meeting held on 31 Aug-16 established that for personal reasons the current owner does not wish to pursue a THI grant.
P9	Kingdon House	Y										£ 49,682	£ 30,000	Not yet started	2018							On target	A THI application seeking support in principle is currently under appraisal. This will be considered by the Grants Panel in Oct-16.
Unallocated budget																							
P5	9 West Street - Ganges	N										£ 43,967	£ 32,000	Not yet started	2017								At a meeting on 07 Sept-16 the owners indicated that they would be interested in pursuing a scheme. This property is adjacent to No. 10 West Street and it would be advantageous for both schemes to proceed. Currently this sits in the 'unallocated budget' category but it could be considered for reinstatement to the Priority List as a replacement for No 76 West Street.
P7	6 King Street - Kebab Shop	N										£ 31,000	£ 31,000	Not yet started	2017								HLF agreed deletion from scheme - budget moved to 'unallocated budget'. Owners response deadline 11th January. No further contact has been made with the owners to date.

Ref		Initial Meeting with PM	Pre-application submitted	Pre-application checklist	Architect selected	Contractor tendered	PP Obtained	Application Submitted	Project approved	Change Requested	Change approved (HLF)	Budget	TTHI Contribution	Status	Planned Start on site	Planned End Date	Actual Start Date	Actual End Date	Claimed to Date	% Claimed	Progress			
Reserve Projects																								
R1	3 King Street											£ 55,825												
R2	5 Market Street											£ 33,271												
R3	Masonic Hall											£ 25,260												
R4	2&3 Drake Street											£ 14,633												
R5	27 King Street											£ 58,872												
R6	2 King Street											£ 43,486												
R7	3 Pym Street											£ 26,366												
R8	1 & 2 Bedford Square											£ 55,545												
R9	4 & 6 North Street											£ 39,004												
R10	18 West Street											£ 19,331												
R11	19 West Street											£ 29,847												
R12	20 West Street											£ 27,683												
R13	21 West Street											£ 29,235												
R14	22-23 West Street											£ 42,236												
R15	24 West Street											£ 23,854												
R16	25 West Street											£ 32,600												
R17	67 West Street											£ 27,001												
R18	69 West Street											£ 50,060												
R19	70 West Street											£ 33,747												
R20	72 West Street											£ 46,383												
R21	73 West Street											£ 84,834												
R22	Guildhall											£ 144,174												
Public Realm Projects																								
	Guildhall car park											£ 154,000	£ 154,000	Not yet started	16/17/18							Under review	Given the close relationship between the proposed car park enhancement and the Guildhall restoration project Tavistock T.C. is considering single tender action to expedite this matter.	
	Pannier market surrounds											£ 100,000	£ 100,000	Not yet started	2017							On target	It is anticipated that this project will follow on from the Pannier Market project. (scheduled start Mar 2017). Given the close links between the project it may be appropriate to consider single tender action.	
	Market street											£ 60,000	£ 60,000	Not yet started	Jun-16							Under review	A meeting has been requested with DCC officers to explore the possibility of a collaborative scheme for the block-surfaced area of West Street and ideally the adjoining sections of Market and King Streets. The scheme could entail other appropriate streetscape enhancements as well as changing the surface of the highway.	
Complementary Initiatives																								
	Heritage Open days										Y	£ 1,000	£ 1,000	In progress	Oct-15	Oct-19							On target	The THI PM assisted with visits to the Butchers' Hall during the
	Tavi Story Digital Project										Y	£ 21,700	£ 21,700	In progress	Jan-15	Dec-16							Under review	This initiative is now under review and the THI PM is currently holding discussions with stakeholders about an alternative concept for delivering the Tavistock Story that would encompass community engagement, education and participation.
	THI Website										Y	£ 3,000	£ 3,000	In progress									Under review	The site has been updated with the current THI PM contact details. New content is currently under preparation to herald the imminent start of the project at 1 Church Lane, the first third party project to proceed.
	Info leaflets										Y	£ 1,500	£ 1,500	In progress	Dec-16								Under review	PM to review status of shop front leaflets with Conservation Officer. Bedford Cott leaflets Winter 2016
	Tavistock architects workshop										Y													Removed- approved by HLF under Compl Initiatives Review
	Heritage skills training										Y	£ 15,000	£ 15,000	Not yet started									On target	A successful skills day involving traditional slating, joinery, and lime skills was held on 13 Sept-16 in the Butchers' Hall and it is the intention to organise further skills events once the 1 Church Lane project is on site.

TAVISTOCK TOWNSCAPE

Supported by
The National Lottery

Ref	Initial Meeting with PM	Pre-application submitted	Pre-application checklist	Architect selected	Contractor tendered	PP Obtained	Application Submitted	Project approved	Change Requested	Change approved (HLF)	Budget	TTHI Contribution	Status	Planned Start on site	Planned End Date	Actual Start Date	Actual End Date	Claimed to Date	% Claimed	Progress						
										Y	£ 4,000	£ 4,000	Not yet started							On target	Local TTHI Contractors' Day					
										Y											Removed- approved by HLF under Compl Initiatives Review					
										Y											Removed- approved by HLF under Compl Initiatives Review					
										Y	£ 13,500									Under review	als					
										Y	£ 2,500	£ 2,500	In progress	Jul-15						On target	Warmer Bedford Cottage project Winter 2016.					
											£ 2,849,844	£ 1,342,400														
											£ 846,611	£ 582,400														

Y
N

Not yet started
In progress
Complete

On target
Under review
Significant issues

KEY

- Completed
- Under reiew
- Significant issues

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West Devon
Borough
Council

OVERVIEW & SCRUTINY (EXTERNAL) COMMITTEE – DECISIONS LOG

Meeting Date	Report Title and Minute Ref.	Decision / Action	Officer / Member	Officer comments
26 September 2016	Hub Committee Forward Plan O&S(E) 25	That a Special Council meeting would be convened on 26 January 2017 to consider an agenda item relating to the Joint Local Plan.	Darryl White	Both the Leader and Mayor have agreed the principle of the date and we are in the process of establishing a start time for this meeting.
26 September 2016	CCG Reps O&S(E) 26	Ref. the potential loss of hospital beds in Okehampton, in light of the depth of feeling raised, Mr Clough gave an assurance that he would report the concerns of Members to the meeting of the Governing Body on Weds, 28 September.	Jerry Clough (CCG)	
26 September 2016	Conclusions of Partnership T+F Group O&S(E) 27	That the Hub Committee RECOMMEND to Council that the funding allocated by the Council to the CAB and CVS for 2017/18 should be retained at the same level as it was for 2016/17 (£32,900 and £8,500 respectively).	Louisa Daley	The recommendations will be presented to the Hub Committee at its meeting on 1 November 2016.
26 September 2016	Draft Annual Work Programme O&S(E) 28	That a progress update be requested from the CCG and Devon Doctors at the Committee meeting on 7 March 2017.	Darryl White	Work programme updated accordingly.

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OVERVIEW AND SCRUTINY (EXTERNAL) COMMITTEE

DRAFT ANNUAL WORK PROGRAMME – 2016-17

Date of Meeting	Report	Lead Officer
17 January 2017	Hub Committee Forward Plan	Kathy Trant
	Joint O+S Draft Budget 2016/17 Consultation	Lisa Buckle
7 March 2017	Hub Committee Forward Plan	Kathy Trant
	Task and Finish Group Updates	
	Joint Local Plan Update	Tom Jones
	NEW Devon CCG Representatives – 6 Month Update	
Page 31 May 2017	Hub Committee Forward Plan	Kathy Trant
	Task and Finish Group Updates	
	Joint Local Plan Update	Tom Jones
	Draft O+S Annual Report	Darryl White

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